

Town of Estancia
Regular Meeting of the Board of Trustees

Monday, October 6, 2025 6:15pm

Municipal Building, 513 Williams Avenue, Estancia, NM 87016

Minutes

Topic: Town of Estancia Board of Trustees Regular Meeting

Time: Oct 6, 2025 06:15 PM Mountain Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/81651460863?pwd=abqbBfF5MfEBJnmbHUr08ztfAz1tOu.1>

Meeting ID: 816 5146 0863

Passcode: 962036

The meeting was called to order at 6:15pm and Roll Call was taken:

Trustee May -Present

Trustee Lovato – Present

Trustee Sanchez – Present

Trustee Hall – Present

Mayor Dial – Present

1.0 Approval/Disapproval of Agenda – Action Item

ACTION TAKEN: Trustee May made a motion to approve the October 6, 2025 Regular meeting agenda. Trustee Sanchez seconded the motion. All in favor. **MOTION CARRIED**

2.0 Discussion/Approval of the September 22, 2025 Regular Meeting Minutes – Action Item

ACTION TAKEN: Trustee Hall made a motion to approve the September 22, 2025 Regular meeting minutes. Trustee May seconded the motion. All in favor. **MOTION CARRIED**

3.0 Discussion/Approval of the October 6, 2025 Bill List – Action Item

ACTION TAKEN: Trustee Hall made a motion to approve the October 6, 2025 Bill List. Trustee May seconded the motion. All in favor. **MOTION CARRIED**

No Public Comment –

4.0 Department Updates:

Police- Around 60-70 calls for service this month, extending offers to two new officers starting October 22nd.

Code Enforcement- Removed 15 cats from one property, handled 3 pit bulls and 3 skunks, addressed ongoing chicken coop issue. The owner of the chickens has said he will have them removed within the week.

Fire/EMS- Breaking ground on new building, upgrading to 7-800MHz radio system, received \$127,000 in EMS grants, purchased new command vehicle, passed state pharmacy and fire marshal inspections

Library- Head Librarian Angela Creamer shared the following written update:

October 2025 Library Report

Children's Programming:

We have 33 children signed up so far for the Fall/Spring reading program.

For the Community:

September 11 Day of Remembrance was a beautiful tribute to our local heroes and those who lost their lives.

The Book Sale raised \$98.84 for the children's programs.

Ann Beal is using the library display cabinet to showcase her art collection of southwest churches.

State Aid \$ 10,000

Spend by 06/2026 on Books, salaries, equipment, or services.

2022 GO (General Obligation) Bond Money \$ \$19,598.00

Have spent \$4,404.03 (Balance 15,193.97)

to be spent by 04/2026 on books, equipment, and furniture

Rural Library Program Grant \$15,000

To be spent by 06/2026 on construction, supplies, books, or materials

GRO (Government Results and Opportunity Program Fund (Rural Program)\$20,000

to be spent by June 30, 2026. I will use these funds to update our adult fiction collection, both hard copies and ebooks.

One-Time Rural Library Grant \$43,859.65

To be spent by 06/2026 on Salaries, equipment, and construction.

ERATE

We have been refunded for 24-25 fiscal year and have been approved for the 25-26 fiscal year.

Projects

I would like to utilise the One-Time Grant of \$43,859.65 and the Rural Library Grant of \$15,000 for resurfacing the library's parking lot. Dennis Engineer is working on the paving project.

Bonnie Bernal is painting an ABC mural in the kids' area with a fairy tale theme. She anticipates being finished by Thanksgiving. I want to schedule the December 15th meeting at the Library to showcase the mural.

Thank you for being so supportive of the library and staff.



Maintenance- Public Work Supervisor Bencomo is absent due to a dental appointment. He took our 2014 Ford F-150 in for repairs, he is planning bay door fixes and air relief valve installations.

Administration- Clerk Jones shared the following updates:

- Approved \$5 million Water Trust Board loan for new well project
- Pursuing additional \$5 million for wastewater projects
- Town maintaining \$4.4 million in bank reserves
- Ambulance patient billing is generating revenue

Old Business

- 5.0 Approval of Resolution 2025.39 Budget Adjustment- Action Item, Roll Call Vote
ACTION TAKEN: Trustee May made a motion to approve Resolution 2025.39 Budget Adjustment. Trustee Sanchez seconded the motion. Roll Call Vote: Trustee May- Yes, Trustee Lovato – Yes, Trustee Sanchez – Yes, Trustee Hall – Yes. **MOTION CARRIED**

New Business

- 6.0 Approval of Resolution 2025.40 Request for an Extension for Project CN L500582- Action Item, Roll Call Vote
ACTION TAKEN: Trustee Hall made a motion to approve Resolution 2025.40 Request for an Extension for Project CN L500582. Trustee May seconded the motion. Roll Call Vote: Trustee May- Yes, Trustee Lovato – Yes, Trustee Sanchez – Yes, Trustee Hall – Yes. **MOTION CARRIED**
- 7.0 Approval to Call for a Public Hearing to Discuss Amendments to the Town’s Cannabis Ordinance and the Planning and Zoning Ordinance regarding RVs- Action Item
ACTION TAKEN: Trustee Lovato made a motion to have a Public Hearing on November 3, 2025 at 5:30 pm to discuss possible amendments to the Cannabis and RV Park portions of Town Ordinance 01-2020. Trustee Hall seconded the motion. All in favor. **MOTION CARRIED**
- 8.0 Request to move or cancel October 20,2025 Regular Meeting- Action Item
ACTION TAKEN: Trustee Hall made a motion to cancel the October 20, 2025 Regular Meeting. Trustee Lovato seconded the motion. All in favor. **MOTION CARRIED**
- 9.0 Mayor/Council:

Trustee Hall informed the Board that former resident Jeff Brock has cancer and is moving to hospice in T or C. Jeff was an integral part of our community and our prayers to out to Jeff and his family.

Trustee May told the Board that she went to the MRCOG luncheon, is planning on going to the Wednesday Commission meeting, is working on a financial spreadsheet for EMWT, will attend the EBWPC meeting on Thursday, and she informed all that the County Emergency Manager is having a meeting on Thursday.

Trustee Lovato said that we will have Punkin Chunkin and he asked if there were any plans in place for a Halloween parade. Trustee May will look into this.

Trustee Sanchez- asked the maintenance crew to look at needed repairs to Joseph street.

Mayor Dial informed the Board that he will be out of pocket from October 11-19.

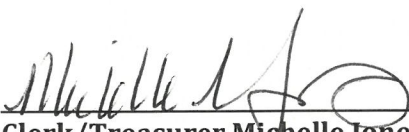
Adjournment -

ACTION TAKEN: Trustee Lovato made a motion to adjourn the meeting. Trustee May seconded the motion.
All in favor. **MOTION CARRIED**

The Meeting Adjourned at 7:24pm.

Approved: 
Mayor Nathan Dial

Date: 11/3/2025

Attest: 
Clerk/Treasurer Michelle Jones

Date: 11/3/2025